



# **F.Y.I.**

**from the Policy Unit**

**FYI-386**

**Date: November 4, 2022**

**SUBJECT:** Closure 927- Non Coop/Nec for Next Action Examples

Please contact the Policy Unit if you have any questions regarding these or any other changes at [DCSS\\_POLICYQUESTIONS@azdes.gov](mailto:DCSS_POLICYQUESTIONS@azdes.gov)

The purpose of this FYI is to elaborate on closure 927- Non Coop/Nec for Next Action for enforcement and collection cases. If the CP has failed to cooperate or has not responded to correspondence, and the CP's cooperation is *necessary* for DCSS to take the next enforcement action the case can be reviewed for closure.

Following are some examples of when a case is eligible or not eligible for the 927- closure for enforcement and collection cases:

Examples of cases eligible for the 927- closure code.

1. A general testimony to register the order is needed and the CP is not willing to provide it; this would stop the next action because the DCSS could take a contempt action without registering the order. The CP's cooperation is *necessary* for any further enforcement action on the case.
2. The CP is not completing an Affidavit of Direct payment (ADP) on direct pay orders. This would stop the DCSS from determining an arrears balance to enforce and move forward with the case. The CP's cooperation is *necessary* for any further enforcement action on the case.

Examples of cases not eligible for the 927- closure code.

1. A request to Please Update your Information was sent to the CP, and the request is not returned. The DCSS *can* proceed with other enforcement remedies.
2. The CP is not completing a Contempt Questionnaire. The DCSS *can* proceed with other enforcement remedies.

The 927 Non-Coop/Nec for Next Action procedure can be found in The PORT v.2 at the following location: Policy & Procedures>Closure>Closure Procedure>927-NON COOP/NEC FOR NEXT ACTION (b)

*DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.*

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